

**BLABY DISTRICT COUNCIL
Forward Plan
FOR THE PERIOD: March to June 2026**

What is the Plan?

It is a list of the Key Decisions to be taken by the Cabinet Executive during the period referred to above. The Council has a statutory duty to prepare this document, in accordance with the Local Government Act 2000 (as amended). The Plan is published 28 clear days before a meeting of Cabinet Executive is to be held. The Plan is available to view at the Council's main offices in Narborough, or on the Council's website, www.blaby.gov.uk.

What is a Key Decision?

Definition of a key decision as detailed in Part 2 Article 11 of the Council's Constitution:

- (i) Is, in value, worth more than £50,000 of the annual revenue budget for the service or function or of the capital allocation to the scheme concerned, or
- (ii) Has a significant impact because it either:
 - Affects individuals or organisations outside the District;
 - Affects individuals or organisations in more than one Ward; or
 - Will have a long term (more than 5 year) or permanent effect on the Council or District
- (iii) Involves significant changes to the policy and budget framework (involves the adoption or amendment of a policy or strategy or to the budgets which the Executive has the power to adopt).

Who makes Key Decisions?

Under the Council's constitution, Key Decisions are made by:

- Cabinet Executive
- The Leader or Deputy Leader (in matters of urgency only)
- Individual officers acting under delegated powers. (it is rare for any decision delegated to an officer to be a Key Decision)

Are only Key Decisions published on the Plan?

The Council has a statutory obligation to publish Key Decisions in the Plan. However, the Council has voluntarily decided to list non-key Cabinet Executive and Council decisions as well. To clarify matters, Key Decisions will be identified on the Plan with a Yes, non-key decisions with a No.

What does the List tell me?

The List gives information about:

- Upcoming Key and Non-Key Decisions (identified by **Yes** or **No** next to them)
- Whether the decision will be made in public or private.
- When decisions are likely to be made.
- Who will make these decisions.
- Who you can contact for further information.

Who are the members of the Cabinet Executive?

The members of the Cabinet Executive and their areas of responsibility are:

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| • Cllr. Ben Taylor | Leader of the Council & Cabinet Executive | cldr.ben.taylor@blaby.gov.uk |
| • Cllr. Cheryl Cashmore | Deputy Leader and Finance, People & Transformation | cldr.cheryl.cashmore@blaby.gov.uk |
| • Cllr. Nick Chapman | Health, Community and Economic Development | cldr.nick.chapman@blaby.gov.uk |
| • Cllr. Nigel Grundy | Neighbourhood Services & Assets | cldr.nigel.grundy@blaby.gov.uk |
| • Cllr. Les Phillimore | Housing, Community Safety and Environmental Services | cldr.les.phillimore@blaby.gov.uk |
| • Cllr. Mike Shirley | Planning and Strategic Growth | cldr..mike.shirley@blaby.gov.uk |

What is the role of Overview and Scrutiny?

The Council's Scrutiny Commission's role is to contribute to the development of Council policies, scrutinise decisions of the Cabinet Executive and hold them to account and to consider any matter affecting Blaby District or its citizens. Dates of these meetings can be found on the Council's website.

Who do I contact, and how?

Each entry on the Plan indicates the names of the people to contact about that item. They can be contacted via the switchboard on 0116 275 0555.

Request to view Background Papers

Should you wish to request copies or extracts of any documents listed under the column entitled 'Background Papers', for items which are considered to be Key Decisions, please contact Democratic Services at, Blaby District Council, Desford Road, Narborough, Leicestershire, LE19 2EP. Please note that copies or extracts of documents which contain information of a confidential or exempt nature cannot be disclosed to the public.

Submission of Additional Documents

Additional documents which are deemed relevant to a particular Key Decision item may be submitted to the Cabinet Executive for consideration. Copies of such documents may also be requested under the same process for requesting to view Background Papers.

Confidential and Exempt Information

This list may also include items to be considered which contain confidential or exempt information, but will not disclose any detail of a confidential or exempt nature. Such items will be identified with '(Exempt)' in the report title.

Report Title and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
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March 2026

<p><u>Cabinet Executive Response to Scrutiny Commission Recommendations on the Administrations 2026-27 Draft Budget Proposals</u></p> <p>To present the Cabinet Executive's response to the recommendations of Scrutiny Commission.</p>	None	Cabinet Executive	23 March 2026	No	<p>13 March 2026</p> <p>Councillor Cheryl Cashmore</p> <p>Sarah Pennelli, Executive Director - S.151 Officer</p>	Public
<p><u>Biodiversity Duty Report</u></p> <p>The Council are required to produce and submit a biodiversity duty report to DEFRA. Cabinet will be asked to approve the report before it is submitted.</p>	None	Cabinet Executive	23 March 2026	No	<p>11 March 2026</p> <p>Councillor Mike Shirley</p> <p>Marc Greenwood, Executive Director - Place</p>	Public

April 2026

<p><u>Proposed Draft Blaby Local Plan for Regulation 19 Publication</u></p> <p>The purpose of this report is to provide members with the draft Local Plan and to seek approval to formally go out for public consultation.</p>	None	Council	14 April 2026	No	<p>02 April 2026</p> <p>Councillor Mike Shirley</p> <p>Vicky Chapman, Development Strategy Manager</p>	Public
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<u>Annual Corporate Action Plan 26/27</u> That members review the actions outlined in the Corporate Action Plan for 2026-27	None	Council	14 April 2026	No	02 April 2026 Councillor Ben Taylor Luke Clements, Business Systems & Information Manager	Public
<u>Local Development Scheme</u> The Local Development Scheme is the project plan of the key milestones of the Local Plan production.	None	Council	14 April 2026	No	02 April 2026 Councillor Mike Shirley Vicky Chapman, Development Strategy Manager	Public

May 2026

<u>Appointments of Chairman and Vice-Chairman to Committees 2026/27</u> To consider proposed appointments of Chairmen and Vice-Chairmen to the Council's Committees	None	Council	12 May 2026	No	30 April 2026 Councillor Ben Taylor Sandeep Tiensa, Senior Democratic Services & Scrutiny Officer	Public
<u>Appointments of Members to serve on Outside Bodies 2026/27</u> To consider and approve the appointments of Members to serve on Outside Bodies Department: Leader: Democratic Services	None	Council	12 May 2026	No	30 April 2026 Councillor Ben Taylor Sandeep Tiensa, Senior Democratic Services & Scrutiny Officer	Public

Report Title and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
<u>Schedule of Meetings 2026/27</u> To consider and approve the Schedule of Meetings for the period May 2026 to December 2027	None	Council	12 May 2026	No	30 April 2026 Councillor Ben Taylor Sandeep Tiensa, Senior Democratic Services & Scrutiny Officer	Public
<u>Delegation Scheme of Cabinet Executive</u> To receive the delegation scheme of the Cabinet Executive	None	Council	12 May 2026	No	30 April 2026 Councillor Ben Taylor Sandeep Tiensa, Senior Democratic Services & Scrutiny Officer	Public
<u>Appointments to Committees 2026/27</u> To consider and approve the appointment of Members to Committees for 2026/27	None	Council	12 May 2026	No	30 April 2026 Councillor Ben Taylor Sandeep Tiensa, Senior Democratic Services & Scrutiny Officer	Public
<u>Scrutiny Statement to Annual Council 2025/26</u> To consider the report of the Scrutiny Commissioners	None	Council	12 May 2026	No	30 April 2026 Sandeep Tiensa, Senior Democratic Services & Scrutiny Officer	Public

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<u>Corporate Action Plan 2025/26 Closure Report</u> That members review the progress made towards the Corporate Action Plan 24-25 via this Closure Report.	None	Council	12 May 2026	No	30 April 2026 Councillor Ben Taylor Luke Clements, Business Systems & Information Manager	Public
<u>Housing Strategy 2026 - 2031</u> Updated Housing Strategy following 2021 - 2026 edition	None	Council	12 May 2026	No	30 April 2026 Councillor Les Phillimore John Crane, Housing Strategy Team Leader	Public

June 2026

<u>Appointments to Outside Bodies 2026/27</u> To consider and approve the appointments of Members to serve on Outside Bodies for 2026/27	None	Cabinet Executive	29 June 2026	No	19 June 2026 Councillor Ben Taylor Sandeep Tiensa, Senior Democratic Services & Scrutiny Officer	Public
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